

**Bid Opening**  
**Joint Comprehensive Plan for Town of Chautauqua and Village of Mayville**  
**Town of Chautauqua Office**  
**2 Academy Street**  
**Mayville, N.Y.**

**December 18, 2023, 4:00 P.M.**

**Present:** Scott Cummings; Sharon Smead

**Other:** Rebecca Luba, Town Clerk

At 4:00 p.m. Scott Cummmings and Sharon Smead opened the nine proposals received for consulting services to guide the Steering Committee in the preparation of the Joint Comprehensive Plan for the Town of Chautauqua and the Village of Mayville. The bids are as follows:

Colliers Engineering & Design		\$109,990
Hallmark Planning & Development		105,700
Ingalls Planning & Design		110,000
C&S Companies	\$110,000 + \$3,460 (Option A)	113,460
Pashek		109,818
Wendel	\$105,055 + \$4,850 (Option A)	109,905
Fisher Associates		109,970
Barton & Loguidice	\$109,990 + \$2,448 (Option A)	112,438
MRB Group		107,580

Rebecca Luba downloaded the proposals and forwarded them to Scott and Sharon via email. Sharon will send emails with these proposals attached to all Steering Committee members, Melissa Keller with NYSDOS, and Don McCord of Small-Town Planning. Also, the hard copies of the proposals received will be distributed to the sub-committee members (Scott Cummings, Tim Hull, Julie Lescynski, Mary Schiller, Mark Smith) responsible for determining which consulting firm to recommend to the Town and Village Boards to contract with. Additional hard copies will be given to the Town and Sharon Smead.

Respectfully submitted,  
Sharon M. Smead