

**Steering Committee Meeting
Joint Comprehensive Plan for Town of Chautauqua and Village of Mayville
Town of Chautauqua Municipal Building
2 Academy Street
Mayville, N.Y.**

August 16, 2023, 7:00 P.M.

Present: Pat Appelbe; Russell Boehner; Tom Carlson; Scott Cummings, Chairman; Tim Hull; Julie Lescynski; Dan Roush; Mary Schiller; Sharon Smead; Mark Smith, Co-Chairman; Rick Syper

Excused Absent Members: Jessica Emhardt; Sorena Gillkinson; Zach Stahlsmith

Scott Cummings called the meeting to order at 7:00 p.m.

1. Approve Previous Meeting Minutes

Rick Syper made a motion to approve the minutes from the Steering Committee meeting held on July 19th; seconded by Tim Hull.

All voting aye, motion carried.

2. Tree Program Presentation

Laura Marsala, Village resident, has taken the lead on developing a Tree Program for the Village of Mayville. She has made many contacts to assist with the program in a variety of ways including Cornell Cooperative Extension, Chautauqua Watershed Conservancy, Master Gardeners, an Arborist, and North Chautauqua Lake Central School. She is in the process of searching for grants to assist with the cost of trees, materials to be used in the planting of trees, even removal of diseased and dead trees, as well as contracting with an arborist. A power point presentation she provided to aid in her descriptions of the work she has done thus far, the importance of trees to a community, and where she sees the future of trees in Mayville is attached to these minutes. Members of this committee are hopeful that Town residents will appreciate the benefits of additional trees in the Village and will also become involved with planting more trees within the Town.

3. Update on RFP Specs for Consulting Services

Don McCord, Small Town Planning Services, has provided a draft RFP (attached) for review by appointed members of this committee. They will meet at the Village Office on August 30th at 6:30 p.m. to discuss any changes to the RFP. These changes will be forwarded to Don McCord and a final draft recommended to the full Comprehensive Plan Steering Committee. The RFP will also have to be approved by New York State prior to its release to consulting firms, hopefully by early October.

4. Report of Committee Members

Sharon Smead asked that members of the Steering Committee pay attention to what our neighboring communities are doing as their enhancements will affect our Town and Village just as our improvements will affect their communities. Any information regarding other communities or ideas and thoughts committee members might have to please collect them so they can be referred to and evaluated for use within our Comprehensive Plan.

5. Public Input

Karen Engstrom spoke on information she found regarding solar panels. Ms. Engstrom is against the development of solar farms and provides information of negative impacts of these projects at our meetings. Copy of her hand out at this meeting is attached.

6. Next Meeting Date and Time

The next meeting will be held at the Carlson Community Center, Lakeside Park, on September 20th, 7:00 p.m.

7. Adjourn Meeting

Russell Boehner made a motion to adjourn the meeting at 8:08 p.m.; seconded by Tim Hull. All voting aye, motion carried.

Respectfully submitted,
Sharon M. Smead