



TOWN OF CHAUTAUQUA
Community Municipal Building ~ 2 Academy Street ~ Mayville, NY 14757
Phone: (716) 753-7342 Fax: (716) 753-5239

Application For Genealogical Services

To ensure a complete search, please provide as much information as possible. Please complete for the type of record requested, birth, death, or marriage.

Search Fee: \$11.00 per record requested. Check or Money Order payable to **Chautauqua Town Clerk**

BIRTH:

Name at Birth: _____

Date of Birth: _____

Place of Birth: _____

Father's Name: _____

Mother's Name: _____

*To the Best of my knowledge, the person named in the application is deceased. YES NO

MARRIAGE:

Name of Bride: _____

Name of Groom: _____

Date of Marriage: _____

Place of Marriage/License number: _____

*To the Best of my knowledge, the person named in the application is deceased. YES___ NO___

DEATH:

Name of Death: _____

Date of Death: _____ Age at Death: _____

Place of Death: _____

Name of Parents: _____

Name of Spouse: _____

For what purpose is Information required? _____

What is your relationship to person on record? _____

In what capacity are you acting? _____

Send record to: (please print)

Name: _____ Address: _____

By signing this application, I affirm all information is true and correct and any information obtained will be used solely for documenting my family ancestry.

Signature of applicant: _____ **Date** _____

GENERAL INFORMATION

Vital records registration started in New York State outside of New York City in 1881.

Generally, the Town of Chautauqua provides uncertified copies for genealogical research purposes which shall be marked with the statement "FOR GENEALOGICAL PURPOSES ONLY".

If no record is found, applicants will receive a NO RECORD certification.

No information shall be released from a record of birth which has been placed in a confidential file pursuant to Public Health Law Section 4138.

No information shall be released from record of *birth* unless the record has been on file for at least 75 years and the person is to whom the record relates is known to the applicant to be deceased.

No information shall be released from a record of *death* unless the record has been on file for at least 50 years.

No information shall be released from a record of *marriage* unless on file for at least 50 years and both spouses are known to be deceased.