

Mayville, NY

Regular Meeting

August 9, 2021

Present: Supervisor Donald Emhardt, Councilmen Kenneth Burnett, Dave Ward, Thomas Carlson and Scott Cummings. Highway Superintendent Dan Thorsell, Town Clerk, Rebecca Luba, Zoning Clerk, Elizabeth Steinbach, Deputy Clerk, Jess Emhardt, Town Justice, Tim Hull and Town Attorney, Joel Seachrist

Others Present: Karen Engstrom, Marty Proctor, Greg Bacon, Sandy and Jeff Wagner.

Supervisor Donald Emhardt opened the regular meeting at 7:00 P.M. with the Pledge of Allegiance.

Motion made by Councilman, Scott Cummings to approve the minutes as presented to the board for July 12, 2021.

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Supervisor Emhardt recognized the Town Clerk for being awarded the New York State Town Clerk's Association certification as a Registered Municipal Clerk.

Departmental Reports:

Town Clerk report for the month of July was submitted and filed.

Monthly fees remitted totaled \$26,809.86 with the following disbursements.

Supervisor: \$26,013.72, Ag & Mrkts Animal Population Control Program: \$82.00, NYS Dept. of Health: \$112.50, NYS DEC license sales: \$601.64

The office is continuing to work on transitioning all Town records to an electronic format. Hunting license sales began August 2nd. Preparations are being made for School tax collection which begins Sept. 1, 2021. This is the first tax that will reflect the town-wide reval. Based on the 7/7/21 tax warrant, the school tax rate for Town of Chautauqua residents decreased from 9.614304 to 8.633241 per thousand.

Liquor license renewal notice was received on Aug. 3, 2021 by Chautauqua Hotel Co. for property located at 4731 West Lake Rd.(Chautauqua Golf Club).

Assessor report was submitted and filed.

The office is currently working with Chautauqua Lake and Sherman school districts on assessment rolls to calculate the 2021/22 school tax rate for each municipality. The final roll has been sent to the County to process school tax bills.

Building Department reported 18 building permits were issued in July with a total project value of \$1,017,590.22 and 24 Certificates of Completion were issued with a total project value of \$2,629,456.00.

Highway report was submitted and filed. The department completed Grater patching on Dean and Burdick road, stoned and oiled 12 miles of roads with Vestal Asphalt Co., installed drainage pipe and DI on Galloway Rd., new cross tubes were installed on Bentley and Walker road and roadsides were mowed

Monthly Town Court report for July was submitted and filed in the Clerk's office. Total of 79 cases were opened and 93 were closed. Total Fine Distribution for July was as follows:

State \$3,820.00, County \$1,020.00, Town \$2,857.00 totaling \$7,697.00.

Public Comment:

Agenda:

Solar Project Hartfield/Stockton Rd. - Continuation of Public Hearing

Supervisor Emhardt stated no further information has been received on the project and the Town is still waiting for the executed contract from Omni Navitas agreeing to pay for the engineering review.

Motion made by Councilman, Scott Cummings to close the public hearing with no resolution at this time.

Second: Councilman Thomas Carlson

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Water District 2- Water Supply Project

Mike Manning, engineer for OBG-Ramboll, reported on the water supply project for Water District 2.

Order on Consent

Quarterly progress report has been submitted to the EPA.

Employee Handbook- Revisions

Recommendations on changes to the handbook were made by the committee and emailed to the Board for review.

Motion made by Councilman, Kenneth Burnett to approve the recommendations as presented and authorizes the Town clerk to redistribute the revised handbook to all Town personnel.

Second: Councilman Dave Ward

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Surplus Equipment- Auction International

Motion made by Councilman, Kenneth Burnett

Second: Councilman Dave Ward

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Town Clerk – Office Upgrades

Set Public Hearing- SUP for Saw Mill on Meadows Rd.

Set Public Hearing- Local Law 1 of 2021- Cannabis Legislation

Non-Agenda Items:

Motion made by Councilman Scott Cummings to approve the Supervisor’s report for July

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Motion made by Councilman Scott Cummings approve the vouchers as presented to the board for payment.
Abstract #008, Voucher # 435- 488

ABSTRACT # 008
DEPOSIT OF 07/01/2021 - 08/31/2021

	Code	Fund	Amount
Book:	A B DA DB H1 H2 H3 H4 H5 K SF2 SF4 SL1		
	A	GENERAL FUND - TOWNWIDE	25,956.25
	B	GENERAL FUND - OUTSIDE VILLAGE	511.66
	DA	HIGHWAY FUND - TOWNWIDE	5,524.21
	DB	HIGHWAY FUND - OUTSIDE VILLAGE	244,853.40
	SL1-	PT CHAUTAUQUA LIGHT DISTRICT	299.92
	SL2-	DEWITTVILLE LIGHTING DISTRICT	297.67
	SL4-	BAYBERRY LANDING LIGHTING DIST	18.60
	SS1-	CHAUT HEIGHTS SEWER DISTRICT	342.79
	SW1-	CHAUT HEIGHTS WATER DISTRICT	6,663.74
	SW3-	CHAUTAUQUA SHORES WATER DISTRICT	21.02
		Total:	284,489.26

Second: Councilman Thomas Carlson

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Motion made by Councilman Thomas Carlson to adjourn the regular meeting at P.M.

Second: Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Rebecca Luba, RMC
Town Clerk
Town of Chautauqua