

**Present:** Supervisor Donald Emhardt, Councilmen Dave Ward, Thomas Carlson and Scott Cummings. Code Enforcement Officer, Jeff Paddock, Town Clerk, Rebecca Luba, Zoning Clerk, Elizabeth Steinbach, Deputy Clerk, Jess Emhardt, Town Attorney, Joel Seachrist  
Village of Mayville Mayor, Ken Shearer, Trustees, Ben Webb, Eagle Harrington and Rick Syper. Village Clerk, John Crandall and Treasurer, Jen Obert

**Absent:** Councilman Kenneth Burnett and Trustee Tim Jacobson

**Public Present:** Joyce Mathews, Mark Smith, Mary Schiller

A special meeting was held for a work session between the Village and Town Boards to discuss Code Enforcement and other matters of the Boards.

**Village Agenda Items**

Two Resolutions were presented and passed by the Village Trustees. Vote was recorded by the Village Clerk.

**Town Agenda Items**

Agenda item to vote on an agreement with CUD for Water District 4 was presented but no action due to final draft still pending. No discussion was held.

Supervisor Emhardt opened the work session on Code Enforcement. The Village currently has no code enforcement officer due to retirement. The Town is proposing to jointly conduct Town and Village code enforcement at no cost to the Village. This would include issuing building permits, inspections, complaints and violations. The Village would continue with their own zoning and planning boards.

Mayor Shearer stated it would be an easier transition if Village and Town records were kept separate until the end of the calendar year in order to complete the year end reports required by NYS and for record retention purposes.

Councilman Cummings asked how many hours were required by the last code enforcement officer for the Village and how the Town plans to fund it. Treasurer, Jen Obert responded 3hrs/day.

Supervisor Emhardt stated the Village residents would benefit by having two full-time code officers available 8hrs/day which will be funded by sales tax and permit fees.

Councilman Ward expressed concern over future conflict between the Village and Town Boards.

Supervisor Emhardt said that someone from the Town could attend the Village meeting each month with a code enforcement report. Councilman Cummings suggested having a representative from the Village Board added to the Town’s Building Committee for input on the Code Enforcement department.

An agreement between the Town and Village will be drafted by their attorneys and presented at each Boards’ regular scheduled meeting in September.

**Motion** made by Councilman Thomas Carlson to adjourn the special meeting at 5:44p.m.

**Second:** Councilman Scott Cummings

- Vote:** Supervisor Donald Emhardt – Aye
- Councilman Scott Cummings – Aye
- Councilman Dave Ward – Aye
- Councilman Thomas Carlson – Aye
- Councilman Kenneth Burnett – Absent

**Carried**