

Present: Supervisor Donald Emhardt, Councilmen Kenneth Burnett, Thomas Carlson and Scott Cummings. Town Clerk, Rebecca Luba, Deputy Clerk, Elizabeth Steinbach, Highway Superintendent, Dan Thorsell, Town Justice, Tim Hull and Town Attorney Joel Seachrist

Absent: Councilman Dave Ward.

Supervisor Donald Emhardt opened the regular meeting at 7:00 P.M. with the Pledge of Allegiance.

Departmental Reports:

Town Clerk, Rebecca Luba reported that for the month of January fees remitted totaled \$4,857.97 Dog License sales of \$355.00; Conservation sales of \$85.00 with a commission of \$4.70, Building/Zoning fees of \$1,153.60 and 3 Marriage licenses were issued.

Penalty free period for tax collection ended February 5th, 2019. We are currently in the 1% penalty phase until February 28th. Second notices will be mailed out on Friday, February 22nd for unpaid taxes.

The primary date for the State has been changed. The primary elections will now be held every year in June. This year's primary will be June 25, 2019.

Town Court monthly report was submitted and filed in the Clerk's office for Board review.

Assessor's report submitted and on file. The office is currently processing applications that have been received for the STAR, Aged and Ag land exemptions. 2nd notices have been sent to those who have not yet reapplied. The deadline for these applications is March 1, 2019. The office will start making phone calls next week. The appraiser is updating pictures and reviewing inventory along with building permits review.

Deputy Clerk, Elizabeth Steinbach reported that the Code/Zoning Office issued 8 building permits with project values of \$137,912.00 and 13 permits were closed with project values of \$33,338,050.00 of which \$33 million was the Chautauqua Amphitheater and is wholly exempt.

Highway reported on activities which included plowing, building sander rack in cold storage with pipe donated by Empire Energy, worked on new under carriage for TD8 dozer and the forks for the loader have arrived. Request made to post Town roads.

Motion made by Councilman Thomas Carlson to post the roads as needed within the Town.

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Dave Ward - Absent

Supervisor Emhardt reported that the two Mobitracs were delivered and are currently being stored at the Town Highway.

Councilman Carlson stated that the sewer project was moving along and asked the Town attorney on the status of the three(3) pending easements. Attorney Seachrist stated that letters have been mailed and he has tried catching them at home. Copies of the easements will be left in the Town Clerk's office in case any of the three come in. He will continue to try and reach the owners at their home.

Public Comment:

Erin Brickley, on behalf of the CLWMA, requested the Board to reconsider their membership. Councilman Cummings asked when the membership year begins. Ms. Brickley stated that the membership she is inquiring about runs from July 2018-June 2019 and since ½ the membership year was over, they would consider cutting the fee in half for the year. Councilman Cummings stated that he would make the motion to renew the membership, but it will be reviewed every year to ensure it remains a benefit to the Town of Chautauqua and its residents.

Motion made by Councilman Scott Cummings to renew the Town's membership for \$1,000 for the 2018/19 membership year and renew for the full fee of \$2,000 in June.

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Dave Ward – Absent.

Carried

Agenda Items:

Two proposals with State Bid pricing were presented to the Board; New 2019 Dump Truck from Fleet for \$105,342.00 and Equipment from Valley Fab for \$93,688.74.

Motion made by Councilman Thomas Carlson to accept the State Bids for both the Dump Truck and Equipment and any additional accessories needed not to exceed \$200,000.00.

Second: Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Dave Ward – Absent.

Carried

The bookkeeper is currently working on the 2018 end of year financials. No Supervisor's Report.

Motion made by Councilman Thomas Carlson to approve the vouchers as presented to the board for payment. Abstract #002 Voucher #0121-106

ABSTRACT # 002
DEPOSIT OF 01/21/2018 - 02/18/2019

Code	Fund	Amount
Book: A B DA DB H1 H2 H3 K SF2 SF4 SL1 SL2 SL4		
A	GENERAL FUND - TOWNWIDE	389,087.34
B	GENERAL FUND - OUTSIDE VILLAGE	53,664.72
DA	HIGHWAY FUND - TOWNWIDE	48,958.20
DB	HIGHWAY FUND - OUTSIDE VILLAGE	10,994.11
H3-	SEWER & WATER EXPANSION	225,819.43
SL1-	PT CHAUTAUQUA LIGHT DISTRICT	408.89
SL2-	DEWITTVILLE LIGHTING DISTRICT	494.38
SL4-	BAYBERRY LANDING LIGHTING DIST	38.24
SS1-	CHAUT HEIGHTS SEWER DISTRICT	2,895.68
SW1-	CHAUT HEIGHTS WATER DISTRICT	85,681.67
SW3-	CHAUTAUQUA SHORES WATER DISTRICT	43.59
Total:		818,086.25

Second: Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Dave Ward – Absent.

Carried

Motion made by Councilman Thomas Carlson to adjourn the regular meeting at 7:38P.M.

Second: Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Dave Ward – Absent.

Carried

Rebecca Luba, RMC
Town Clerk
Town of Chautauqua