

Mayville, NY

Regular Meeting

November 12, 2019

Present: Supervisor Donald Emhardt, Councilmen Kenneth Burnett, Thomas Carlson and Scott Cummings, Highway Superintendent, Dan Thorsell, Deputy Clerk, Jessica Emhardt, Zoning Clerk, Elizabeth Steinbach, Town Attorney, Joel Seachrist and Town Clerk, Rebecca Luba

Absent: Councilman Dave Ward

Others Present: Emmet Tenpas(Mayshark), Andy Johnson(Eco Strategies LLC), John Jablonski(CWC),.

Supervisor Donald Emhardt opened the regular meeting at 7:00 P.M. with the Pledge of Allegiance.

Motion made by Councilman, Scott Cummings to approve the minutes as presented for 10/15/19 and 10/30/19.

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Public Comments:

None

Departmental Reports:

Town Clerk's office reported monthly fees remitted for October totaled \$7,617.95; Dog License sales and fees \$639.00 Conservation sales \$802.00 with a commission of \$44.23. Building/Zoning fees collected totaled \$2,059.00; 3 Marriage licenses were issued.

School tax collection has ended, and reports are being finalized to send to the County and School. We have integrated the County Tax system, CC Tax, in to our current tax collection procedures so that County and tax payers can view tax information in real time. We will continue with our current software until the County creates an online payment option for tax payers. Having an online payment option has been very helpful to our residents that travel in the winter months.

We will be attending the annual Tax collection meeting with the County on Nov. 20th to discuss the upcoming 2020 Tax season.

Town offices will be closed for Thanksgiving on Thursday Nov. 28th and Friday Nov. 29th.

Town court's monthly report has been submitted and filed in the clerk's office.

Building Department reported that 36 building permits were issued in October with a total project value of \$2,245,249.00 and 23 Certificates of Completion were issued with a total project value of \$403,394.00

Highway reported that the plow equipment has been put on the trucks and snowmobile signs have been put up. Brush was cut back with the gradall and 1A stone was hauled for the 2020 road oiling. Cut trees and had stumps ground in Point Chautauqua and on Knight St.

Committees:

Insurance: The insurance committee met to discuss the new 2020 rates and plan options. With a 5% increase to the medical insurance and no increase to vision and dental, the current policies are still the most feasible for the Town and its employees compared to others that were presented. No change will be made this year to the existing coverage. An employee insurance meeting is planned for the Nov. 27th for open enrollment, review current plans and answer any questions.

Sewer: Upgrades to Sewer District 1 are complete. The only item is maintenance and repair around the new pump station and access road. Concrete work around pump station is currently on hold.

Building & Grounds: Windows are just about complete. New glass was ordered for the last few windows and will be installed as soon as it's available. Paving and striping of the CMB parking has been completed.

Agenda:

Public Hearing-Mandolin Ridge Sub-Division

The public hearing that was scheduled and advertised for Mandolin Ridge Sub-Division at 7:15p.m. was cancelled. In lieu of the hearing, the Board was updated on the project by Andy Johnson of Eco Strategies and discussed the preliminary plan dated 11/04/19. The proposed development would include 54 residential lots and 3 commercial lots. Councilman Cummings stated the type of business on the commercial lots could make a difference in the requirements for local sewer and it would be helpful to know what will be permitted in these areas to ensure the infrastructure is adequate. Chautauqua Utility District(CUD), in their letter dated Nov. 12, 2019, stated they would have adequate water supply available for the development and intend to work with the developer. However, the water distribution system would fall outside the CUD district and would come under the Town's jurisdiction requiring a water supply agreement between CUD and the Town of Chautauqua. Although this is planned to be a low-impact development, it will classify as a Type 1 SEQR and will need the Town to act as the lead agency. A wetland delineation has been completed by NY State. The existing pond was man-built and no wetlands surround it. The plan is to use this pond as a natural retention pond for stormwater management and turn it over to the Town for maintenance once the project is completed. The public was given an opportunity to ask questions or voice concerns in which there was no comment. Attorney Seachrist stated that a resolution will be drafted and presented to the at the January meeting.

Sewer District 1:

Lakeshore Paving submitted a quote for work on the access road leading to the new pump station in Sewer District 1. The quote was for a binder driveway for \$40,752.25 or a millings driveway for \$19,862.60. Either option would fall within the current budget for upgrades to this district.

Motion: by Councilman Scott Cummings, to approve the quote for a binder driveway not to exceed \$40,752.25 and authorizes the Supervisor to execute the acceptance quote.

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Motion: made by Councilman Thomas Carlson to approve the Supervisor's report for October.

Second: Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
 Councilman Scott Cummings – Aye
 Councilman Thomas Carlson – Aye
 Councilman Kenneth Burnett – Aye

Carried

11/13/2019
 09:47:26

**Abstract # 011
 Summary by Fund**

| Code | Fund | Prepays | Unpays | Totals |
|---------------|---------------------------------|----------------|-------------------|-------------------|
| A | GENERAL FUND - TOWNWIDE | | 95,980.46 | 95,980.46 |
| B | GENERAL FUND - OUTSIDE VILLAGE | | 655.91 | 655.91 |
| DA | HIGHWAY FUND - TOWNWIDE | | 9,599.02 | 9,599.02 |
| DB | HIGHWAY FUND - OUTSIDE VILLAGE | | 50,032.61 | 50,032.61 |
| SL1- | PT CHAUTAUQUA LIGHTING DISTRICT | | 323.55 | 323.55 |
| SL2- | DEWITTVILLE LIGHTING DISTRICT | | 300.04 | 300.04 |
| SL4- | BAYBERRY LANDING LIGHTING DIST | | 18.77 | 18.77 |
| SW1- | CHAUTAUQUA HEIGHTS WATER DISTR | | 1,076.80 | 1,076.80 |
| SS1- | CHAUTAUQUA HEIGHTS SEWER DISTR | | 463.41 | 463.41 |
| SW3- | WATER DISTRICT 3 CONTRTACTUAL | | 39,762.28 | 39,762.28 |
| Total: | | | 198,212.85 | 198,212.85 |

Motion made by Councilman Scott Cummings to approve the vouchers as presented to the board for payment. Abstract #011, Voucher # 698-759.

Second: Councilman Thomas Carlson

Vote: Supervisor Donald Emhardt – Aye
 Councilman Scott Cummings – Aye
 Councilman Thomas Carlson – Aye
 Councilman Dave Ward – Aye
 Councilman Kenneth Burnett – Aye

Carried

Motion made by Councilman Thomas Carlson to adjourn the regular meeting at 7:45p.m.

Second: Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
 Councilman Scott Cummings – Aye
 Councilman Thomas Carlson – Aye
 Councilman Dave Ward – Aye
 Councilman Kenneth Burnett – Aye

Carried

Rebecca L. Luba, RMC
Town Clerk
Town of Chautauqua