

Mayville, NY

Regular Meeting

October 13, 2021

Present: Supervisor Donald Emhardt, Councilmen Kenneth Burnett, Dave Ward, Thomas Carlson and Scott Cummings. Highway Superintendent Dan Thorsell, Deputy Clerk, Jess Emhardt and Town Clerk, Rebecca Luba

Absent: Councilman, Dave Ward

Others Present: Michael Manning, Tammi Murphy, Kelli StHilaire

Supervisor Donald Emhardt opened the regular meeting at 7:00 P.M. with the Pledge of Allegiance.

Motion made by Councilman, Scott Cummings to approve the minutes as presented to the board for the September 13, 2021 and October 4, 2021 meetings.

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Absent
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Departmental Reports:

Town clerk monthly fees remitted for August totaled \$12,813.15 with the following disbursements: A Fund: \$1,315.39, B Fund: \$2,576.30, SS1 Fund: \$542.00, SW3 Fund: \$82.21. AG & Mrkts Animal Population Control: \$97.00, NYS DEC license sales: \$8,065.25, Dept. of Health: \$135.00.

Code enforcement office reported 23 permits were issued with a total project value of \$3,404,750.00 and 8 permits were closed in September with project cost totaling \$409,650.00.

Highway department report was submitted and filed. Sold 2008 Sterling Bullet through Auction International for \$18,100.00. Blacktopped Hewes rd. from Webber to N. Harmony Townline and 90% of roads in Pt. Chautauqua. Shoulders were replaced on Hewes and Lawson and 60' pipe and Di replacement on Elmwood.

Assessor's report was submitted and filed. The office is continuing to field calls and walk-ins regard school tax along with completing apportionments for property sales in which the parcels have been split. After the revaluation that was done for 2021 Assessment Roll updating over 6,000 parcels, the Town only had six(6) small claims hearing and three(3) lawsuits. The 2022 exemption renewals are in the process of being mailed to property owners. Exemption renewals are in the process of being sent out to property owners. Applicants must reapply by March 1, 2022. The Assessor attended the Assessor's conference which is vital in attaining the annual recertification credits required.

Committee Reports:

Human Resource: The HR Committee met with Lawley Insurance for the annual health insurance rate review and to discuss the feasibility of switching employees from a Health Reimbursement Account(HRA) to a Health Savings Account(HSA). Employee meeting will be held on November 24, 2021 for all employees to review any questions or concerns on their insurance.

Public Comment:

Agenda:

Storm Water Presentation- Chautauqua Watershed

There was no one present from Chautauqua Watershed to give the presentation.

Capital Projects -Engineer update

Mike Manning, Engineer for Ramboll(OBG), reported on the status of capital improvement projects for the Town providing a written copy to the Board and Clerk.

Water District 2-Water Supply

Ramboll is currently working on the Map, Plan and Report for Water District 2 Extension. The Town attorney and bond counsel will need this information to prepare the necessary bond resolution required to submit the WIAA grant. Application deadline is November 22, 2021.

Motion made by Councilman Scott Cummings to set a special hearing for the bond resolution on Wednesday, October 27, 2021 at 4:10P.M.

Second by Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Absent
Councilman Kenneth Burnett - Aye
Councilman Thomas Carlson – Aye

Carried

A request for proposals was sent out by Ramboll for the drilling, developing and testing of two 8-inch diameter test supply wells and two 2-inch diameter observation wells for Water Dist. 2. Ramboll reviewed one bid submitted by Frey Well Drilling and presented it to the Board.

Motion made by Councilman Kenneth Burnett to accept the bid as submitted not to exceed \$184,700.00.

Second by Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Absent
Councilman Kenneth Burnett - Aye
Councilman Thomas Carlson – Abstained

Carried

Water District 2-Administrative Order on Consent(AOC)

Next quarterly report to NYS Environmental Protection Agency is due on October 31, 2021. Ramboll will prepare the report and forward it the Town Supervisor to sign and send.

Sewer District 1- North Extension

Ramboll will be submitting a WIAA grant application on behalf of the Town. Application deadline is Nov. 22, 2021 and will require a bond resolution. Information will be forwarded to the Town Attorney and bond counsel to prepare.

Councilman Carlson stated a couple houses along E. Lake Rd. recently installed new septic systems. Many homes within the extension district are in need of replacement and if the extension doesn't move forward soon, a public sewer system will no longer be desirable in the area.

Sewer Dist. 1 -Pump Station Generator

A maintenance agreement for maintaining the emergency standby generating set and associated equipment at the pump station was reviewed by the Board. No action was taken to approve the agreement.

Rte 394 -Request for Crosswalk

A request was submitted to the Town by a property owner at 5342 West Lake Rd. asking to have the speed limit lowered in this area in addition to a crosswalk. After review, the Board determined that this is a state road and would require a traffic study. The Town Clerk will forward the request on to the state for review.

Preliminary Budget

The tentative budget was adopted as the preliminary budget on October 4, 2021 and requires a public hearing to be held no later than the Thursday after Election Day.

Motion made by Councilman Scott Cummings to set a public hearing for the Preliminary budget on Wednesday, October 27, 2021 at 4PM.

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Absent
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Non-Agenda Items:

Intermunicipal Agreement- Code Enforcement

The Board received a revised agreement from the Town Attorney earlier today with the Village's requested changes. Instead of waiving the Town's annual charges for recycling, the Village would prefer pay the Town an annual fee of \$16,000.00 for Code Enforcement services.

Motion made by Councilman Thomas Carlson to approve the agreement as amended and authorizes the Town Supervisor to sign.

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Absent
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Motion made by Councilman Scott Cummings to approve the Supervisor's report for September.

Second: Councilman Thomas Carlson

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Absent
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Motion made by Councilman Scott Cummings approve the vouchers as presented to the board for payment. Abstract #010, Voucher # 554-615

ABSTRACT # 010
DEPOSIT OF 09/01/2021 - 10/31/2021

Code	Fund	Amount
Book:	A B DA DB H1 H2 H3 H4 H5 K SF2 SF4 SL1	
A	GENERAL FUND - TOWNWIDE	49,669.45
B	GENERAL FUND - OUTSIDE VILLAGE	1,245.32
DA	HIGHWAY FUND - TOWNWIDE	55,780.75
DB	HIGHWAY FUND - OUTSIDE VILLAGE	292,691.51
H3-	SEWER & WATER EXPANSION	437.50
SL1-	PT CHAUTAUQUA LIGHT DISTRICT	311.91
SL2-	DEWITTVILLE LIGHTING DISTRICT	314.73
SL4-	BAYBERRY LANDING LIGHTING DIST	19.91
SS1-	CHAUT HEIGHTS SEWER DISTRICT	24,171.24
SW1-	CHAUT HEIGHTS WATER DISTRICT	7,883.30
SW3-	CHAUTAUQUA SHORES WATER DISTRICT	7,750.21
Total:		440,275.83

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
 Councilman Scott Cummings – Aye
 Councilman Dave Ward – Absent
 Councilman Thomas Carlson – Aye
 Councilman Kenneth Burnett – Aye

Carried

Motion made by Councilman Thomas Carlson to adjourn the regular meeting at 7:35p.m.

Second: Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
 Councilman Scott Cummings – Aye
 Councilman Dave Ward – Absent
 Councilman Thomas Carlson – Aye
 Councilman Kenneth Burnett – Aye

Carried

Rebecca Luba, RMC
 Town Clerk
 Town of Chautauqua