

Town of Chautauqua  
Community Municipal Building, 2 Academy Street,  
Mayville, N.Y. 14757 (716) 753-7342

Record Search Request Form  
Application for Search of Town Records

**Record(s) Requested:**

**Date of record(s):**

**Format and Number of Copies Requested:**

\_\_\_ Review Only \_\_\_ Photocopy(.25pp) \_\_\_ Email: \_\_\_\_\_

\*\* Some records may not be available in all formats.

**Reason for Request:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Requesting Parties Name:** \_\_\_\_\_  
PLEASE PRINT

**Current Mailing Address:** \_\_\_\_\_

**City, State and Zip Code:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Contact Name:** \_\_\_\_\_

**Applicants Signature:** \_\_\_\_\_

**Date of Submission:** \_\_\_\_\_

-----OFFICE USE ONLY-----

**Authorizing Clerk:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Information Released:** \_\_\_\_\_  
\_\_\_\_\_

**Format of Information requested:** \_\_\_\_\_ **Fee:** \_\_\_\_\_